



SITE SURVEY FOR CONNECTED PRODUCTS

Fax to (920) 735-0892

THIS SECTION TO BE COMPLETED BY NEP SALES REPRESENTATIVE

Sales Rep: _____ Date: _____
 Customer: _____ Model: _____
 Primary Contact: _____ Network Contact: _____
 Phone Number: _____ Phone Number: _____

Print Scan to Email Scan to FTP Fax Fax Forwarding LAN Fax

THIS SECTION TO BE COMPLETED BY CUSTOMER

Requested Connection Date: _____ Time: _____ am / pm

Will you be using:

Printing

- Standalone PC **USB cable can be purchased for an additional charge.**
- Network Printer **Network drop must be available before installation can occur.**
- Number of workstations to be connected: _____
Note: NEP does not perform wiring. Cat5 cable can be purchased for an additional charge.

Static IP Address for the Copier: _____ **Note: IP assigned by DHCP is not recommended.**

Scan to Email

Scan to email requires a valid email account. The following information must be filled out before installation can occur:

ISP (Internet Service Provider): _____ (example: Road Runner, Charter, SBC Global)
 Copier Email Address: _____ (example: mailsScanner@myorganization.com)
 SMTP Server Address: _____ (example: smtp.myorganization.com or 172.21.32.26)

Scan to FTP

- Server Static Server IP: _____
- Workstation Static Workstation IP: _____

Fax Fax Forwarding LAN Fax

Which client / desktop operating systems will be connected to the NEP product? (check all that apply)

Win98/ME WinNT Win2000/XP Vista MacOS 9 MacOS10.____ Other _____

What network operating system (server) are you using? (check all that apply and list version)

WinNT Windows 2000/2003 Novell ver.____ AS400 ver.____ Other _____
 Macintosh Citrix / Terminal Services Linux ver.____ UNIX ver.____

Please list any key software applications that will be used with the NEP product*:

1. _____
2. _____
3. _____
4. _____

**Due to the wide variety of legacy software applications and operating systems, NEP cannot guarantee a complete feature set with all software applications.*